

**City Board of Education
Washington Court House City Schools
Board Meeting
Tuesday, May 26, 2020 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Tuesday, May 26, 2020 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Lynch. Mrs. Lynch led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Mr. Chrisman
Mr. Garrison
Mrs. Lynch
Mr. Upthegrove

Others Present:

Becky Mullins
Lisa Robinson
Erica Malone
Trevor Patton

RESIGNATION OF CRAIG COPAS (Agenda Item 3)

N. Craig Copas has submitted his resignation as a Board Member of the Washington C.H. City Schools, effective May 18, 2020. His elected four year term runs January 1, 2020 through December 31, 2023.

ELECTION OF VICE PRESIDENT (Agenda Item 3B)

President Lynch called for nominations for the office of vice president. Mr. Chrisman nominated Mr. Upthegrove.

Motion 2020-45

Mrs. Lynch moved that nominations be closed.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(4 yeas)

President Lynch declared nominations for Vice President be closed.

The Board then proceeded with election of the Vice President for the coming year.

Motion 2020-46

On roll call the members voted as follows for Vice President. (If more than one person has been nominated, the member shall respond with the name of the nominee for whom his/her vote cast):

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea
(4 yeas)

President Lynch declared the motion carried.

Mr. Upthegrove, having received more than the required number of votes, was declared Vice President for the term of one (1) year.

Treasurer Becky Mullins administered the oath of office to Mr. Upthegrove. The oath, as administered and signed is stated below.

OFFICIAL OATH

State of Ohio
County of Fayette

“Mr. Upthegrove, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of Vice President of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio during your continuance in office.” The answer is “I do”.


/s/ Kenneth Upthegrove

Sworn to and subscribed before me this 26th day of May 2020.


/s/ Becky Mullins
Treasurer/CFO

VICE PRESIDENT ASSUMES THE CHAIR: Mr. Upthegrove assumed the chair at this time and the meeting continued.

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the April 20, 2020 regular meeting, the minutes of the April 22, 2020 and the minutes of the May 5, 2020 special meetings were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2020-47

Mr. Upthegrove moved to accept the approval of the minutes.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Garrison, yea
(4 yeas)

President Lynch declared the motion carried.

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 5)

Agenda Item #3B – Added Election of Vice President

Agenda Item #8, Letter Q. – Salary Schedule for K-12 Prevention Coordinator

Agenda Item #8, Letter R. – Employment of Chelsey Seeling – K-12 Prevention Coordinator

Agenda Item #8, Letter S. – Employment of C. Ryan Dewees – Intervention Specialist

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 6)

None

PRESENTATIONS (Agenda Item 7)

- Board Legislative Liaison Report – Dennis Garrison

SUPERINTENDENT’S REPORT- Mr. Bailey (Agenda Item 8)

The Superintendent recommended the approval of the following personnel items:

A. Resignations:

1. Jan Bihl – 4th grade teacher at Belle Aire Intermediate, due to retirement, effective May 31, 2020
2. Molly Dedo – Intervention specialist at Washington Middle School, effective August 2, 2020
3. Corey Dye – Physical education teacher at Belle Aire Intermediate School, effective August 2, 2020
4. Kathy Krol – Intervention specialist at Belle Aire Intermediate, effective August 5, 2020
5. Christine Haithcock – Cook at Belle Aire Intermediate, effective August 2, 2020
6. Stony Howe – Head custodian at Washington High School, due to retirement, effective June 30, 2020
7. Jessica Schroeder – Educational aide (library) at Washington Middle School, effective August 2, 2020

B. Employment:

CERTIFIED CONTRACT

1. Michaela “Chaela” Carter – 4th grade teacher at Belle Aire Intermediate School

CLASSIFIED CONTRACTS

2. Charity Eggleton – Sub cook, effective May 26, 2020
3. Erin Neal – Sub cook, effective May 26, 2020
4. Joseph Pickelheimer – Sub cook, effective May 26, 2020

SUPPLEMENTAL CONTRACTS

5. Denise Johnson – Summer School Teacher – Up to 22 days
6. Rachel Metcalf – Summer School Teacher – Up to 22 days
7. Courtney Dye – Tutor, effective June 1, 2020
8. Kami Olsson – Tutor, effective June 1, 2020

9. Jessica Haines – Tutor, effective June 1, 2020

10. Sharon Wippel – Tutor, effective June 1, 2020

C. Supplemental Contracts for 2019-2020: All supplemental contracts for 2019-2020 school year will be paid in full.

D. Work Calendar Changes: These work calendar changes will be in effect for the 2020-2021 school year for the following positions: regular educational aide to 182 days, MH educational aide to 182 days, head cook to 184 days, inventory lead to 184 days, lead cook to 182 days, regular cook to 182 days, bus driver to 182 days, bus driver-vocational to 182 days, secretary to the athletic director to 195 days, guidance counselor secretary to 195 days, secretary to the principal – elementary school to 200 days, secretary to the principal – middle school to 200 days, secretary to the principal - high school to 205 days, case manager to 200 days.

E. Summer Food Program Personnel: The summer food program will run on week days beginning Tuesday, May 26, 2020 through Friday, August 7, 2020. The food service director, food services workers and transportation employees will be paid at their regular, hourly rate to provide this service. Rebecca Matthews will be paid a stipend of \$75.00 per week day through June 30, 2020. All expenses for the summer food program are to be covered by the program reimbursement and at no cost to the general fund.

F. Contract Recommendations for Classified Employees for a 1 Year Contract for 2020-2021:

1	Janet	Bick	Sub Secretary	
2	Nicholas	Bishop	Casual I	
3	Sara	Coulter	Sub Cook	
4	Terry	Curry	Sub Custodian	
5	Charity	Eggleton	Sub Cook	
6	Kevin	Evans	Sub Secretary	Casual I
7	David	Fox	Lunchroom Van Driver	Sub Custodian
8	Jessica	Fryer	Sub Cook	
9	Adam	Ginn	Casual I	
10	Sally	Greenwood	Casual I	Lunchroom Van Driver
11	James	Hargo	Van Driver	
12	Wesley	Hatfield	Lunchroom Van Driver	Casual I
13	Stan	Helfrich	Casual I	
14	Rhonda	Howland	Sub Custodian	
15	Ernie	Jackson	Van Driver	Casual I
16	Teresa	Knisley	Sub Secretary	
17	Melissa	Lemaster	Van Driver	Casual I, Bus Driver in Training
18	Karen	Maxwell	Sub Cook	
19	Helen	McHolan	Sub Cook	
20	Candy	McNeal	Bus Driver in Training	Casual I
21	Rodger	Mickle	Truant Officer	

22	Melody	Moon	Sub Secretary	
23	Erin	Neal	Sub Cook	
24	Joseph	Pickelheimer	Sub Custodian	Sub Cook
25	Myrna	Reisinger	Sub Secretary	
26	Charles	Rickman	Van Driver	Casual I
27	Robin	Riley	Casual I	
28	Alyssa	Roark	Van Driver	
29	Lester	Sanders	Lunchroom Van Driver	Casual I
30	Shandon	Shadburn	Sub Cook	
31	Marisa	Smith	Casual I	
32	Matt	Stanley	Casual I	
33	Paula	Stepter	Sub Cook	
34	Ben	Streitenberger	Casual I	
35	MaryKate	Van Dyke	Casual I	
36	JoLynn	VanRhoden	Sub Bus Driver	Van Driver
37	Peggy	Vrettos	Sub Secretary	
38	Deborah	Ward	Sub Cook	
39	Amy	Washburn	Van Driver	
40	Kathy	Williams	Sub Cook	
41	Tiffany	Williamson	Sub Cook	
42	Dixanna	Wyatt	Sub Cook	

G. Contract Recommendations for Certified Employees with Type of Contract Listed for 2020-2021:

1	Shaleigh	Adams	3 year	
2	Shay	Adkins	1 year	
3	Anthony	Amore	1 year	
4	Shannon	Bartruff	3 year	
5	Paige	Bihl	3 year	
6	Amber	Blair	3 year	
7	Abby	Burgess	1 year	
8	Mykalley	Carter	1 year	
9	Chris	Chambers	3 year	(pending licensure)
10	Colleen	Coole	1 year	
11	Kathy	Daniels	1 year	
12	Joe	Dresbach	1 year	
13	Susan	Eckles	Continuing	
14	Alex	Elliott	1 year	
15	Amy	Frederick	3 year	
16	Nicole	Friend	1 year	
17	Amber	Grigsby	1 year	
18	Jessica	Haines	3 year	(pending licensure)

19	Mike	Holley	3 year	
20	Bridgette	Hood	1 year	
21	Jarod	Hood	1 year	(pending licensure)
22	Kelly	Howley	3 year	
23	Tracy	Johnson	3 year	
24	Dianne	Junk	1 year	
25	Courtney	Knisley	Continuing	(pending licensure)
26	Daniel	Linn	1 year	
27	Kirsten	Lynch	1 year	
28	Derrick	Lyons	3 year	
29	Krystal	Matthews	1 year	
30	Kyle	Maust	3 year	
31	Chris	McAndrew	3 year	
32	Nancy	McDermott	1 year	
33	Renee	McKay	Continuing	
34	Rachel	Metcalf	Continuing	
35	Melissa	Mustain	3 year	
36	Kami	Olsson	1 year	
37	Mandy	Pelfrey	1 year	
38	Tammi	Ramsey	3 year	
39	John	Ristau	3 year	
40	Kristy	Schroeder	1 year	
41	Cori	Shaw	3 year	
42	Ryan	Sheets	3 year	
43	Ben	Streitenberger	3 year	(pending licensure)
44	Ginger	Taylor	3 year	
45	Anne	Walker	3 year	
46	Kaitlin	Warner	1 year	
47	Jaclyn	Webb	3 year	
48	Catherine	Williams	1 year	
49	Sarah	Williams	1 year	
50	Trent	Williamson	1 year	
51	Jenny	Woods	3 year	

H. Job Description for K-12 Prevention Coordinator – Attached

The Superintendent recommended the approval of the following instructional items:

I. Portrait of a Graduate - Attached

J. Candidates for Graduation: The following 132 candidates of the Class of 2020 are recommended for graduation from Washington High School, on Friday, May 22, 2020, pending the successful completion of all of their graduation requirements.

Grace Logan Adair
Garrett Levi Adams
Jacob Cain Alspaugh
Myckel Shane Anders
Sarah Olivia Anders
Emilee Hope Anschutz
Troy Christopher Bateson
James William Baughn V
Angelina Faith Bellamy
Caitlyn Perry Booth
Aaron Joseph Borden
Collier Alan Brown
Trevin Kristopher Brown
Lindsey Elizabeth Ann Buckner
Brice Quentin Bullis
William Michael Allen Thomas Burlile
Rayana Grace Burns
Kenedi Lea Campbell
Chandler Eli Getty Carr
Jordan Ian Carr
Maitlyn Dalena Cave
Zoe Alizabeth Clay
Catelyn Jade Colter
Shawna Nicole Conger
Aidan Craig Cottrill
Lillian Lynn Cowman
Robert Gordon Crabtree
Cierra Dawn Gonzalez Daniels
Paul Angelo DeSanto
Ashleigh Layne Donohoe
Stone Ryan Dubois
Jaedynn Abigail Duell
Abigail Elizabeth Jane Dunn
Andrew Edward Leo Dunsmuir
McKenzie Danielle Everhart
Nikita Chyanne Ferrell
Kristen Nicole Fickel
Andrea Nicole Fitzpatrick
Cassie Renae Franz
Brynne Victoria Frederick
Noah Haruka Fukita
Harmony Eve Gay
Kiara Ann Gilpen
Skyler Thomas Gilpen
Cole Randall Goostree
Diamon Rushelle Grim
Cameron Isaac Groves
Sydney Nicole Hall
Nicholas Ryan Hamilton

Chloe Jo Hammaker
Nathan Chase Hammock
Sarah Theresa Heckert
Kenneth Cassius David Howland
Kyley Rose Howland
John Wyatt Hull
Kelsey Grace Inskip
Brandelyn Ray Jenkins
Jaleigh Justine Johnson
Gabriel Bishop Jones
Lacey Leather Jones
Zane Edward Thomas Joseph
Jordan Cassidy Kearns
Gabriel Lee Keilback
Britnie Lynn Kirkendall
Grant Lewis Kuhlwein
Gary Blake Laymon
Broc Arthur Leasure
Garitt Matthew Leisure
Yongqi Lin
Madison Marie Looker
Eli Zachary Lynch
Payton Alexandra Maddux
Danika McKay Marcum
Aria Corinne Marting
Anya Brentney Matthews
Thomas Frederick May
Jameson Robert McCane
Karen Evelyn McCollum
Dodge Everett McGraw
Alexis Claudia Miller
Trevor Michael Minyo
Andrew Kaleb Moats
Ashton Park Moore
Draydon Lee Moore
Brock Alexander Morris
Ebony Evadney Muslar
Gary Alan Nagy
Madison Paige Newman
Sierra Chelsey Peters
Trevor Michael Rarick
Dallas Lee Redman
Alyssa Jo Reeves
Brooklyn Alexis Reeves
Morgan René Rodriguez
Kylan Daniel Rowland
Bryndon Skyler Sains
Jared Levi Schick
Samuel Thomas Schroeder

Ryan Mark Schwartz
 Hayden Dale Sever
 Sydney Elisabeth Shadburn
 Shlokansh Shah
 Isaac Lee Sims
 Jeremy Chase Sluder
 Cole Riley Sockman
 Courtney Nicole Southworth
 Gage Michael Spangler
 Isabela Breane Stamper
 Brooklynn Alice Stanley
 Abigail Lee Tackage
 Haley Nicole Tanyhill
 Gavin William Taulbee
 Brooklyn Rayann Terry
 Dillon Ray Thompson
 Jocelyn Darci Trimmer
 Mackenzie Louann Truex
 Nandini Vohra
 Halli Nicole Wall
 Joshua Anthony Waters
 Dakota Lane Weikle
 Kayla Michelle Welling
 Kalub Justin Wilkerson
 Isiah James Lee Williams
 Mariah Michelle-Jo Williams
 Cameron Dylan Williamson
 Jacob Michael Wilson
 Kalila Paige Wilson
 Bethany Lynn Wilt
 Makenzie Elizabeth Wise
 Kaylie Elizabeth York
 Brett Matthew Zagacki-Sellers
 Madalyn Rose Zickafoose

The Superintendent recommended the approval of the following operational items:

K. Policies: The following policies are recommended for adoption:

- Policy 1520 – Employment of Administrators (revise)
- Policy 2464 – Gifted Education and Identification (revise)
- Policy 3120 – Employment of Professional Staff (revise)
- Policy 3120.04 – Employment of Substitutes (revise)
- Policy 3120.05 – Employment of Personnel in Summer School Programs (revise)
- Policy 3120.08 – Employment of Personnel in Co-Curricular/Extra-Curricular Activities (revise)
- Policy 4120 – Employment of Classified Staff (revise)
- Policy 4120.08 - Employment of Personnel in Co-Curricular/Extra-Curricular Activities (revise)

- Policy 4124 – Employment Contract (new)
- Policy 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions (revise)
- Policy 5460 – Graduation Requirements (revise)

Policy 6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (revise)

L. Rental and Facility Use Request:

1. Matt Pfeifer, on behalf of the Blue Lion Youth Football Program, is putting this request for approval in place now for a hopeful future to use Gardner Park football facility for their 2020 season on Saturdays beginning August 22, 2020 through October 31, 2020 with practices to begin in July at McHenry Field. He agrees to work in full cooperation with the athletic department for all scheduling. A liability policy will be in place prior to use.

The Superintendent recommended approval of the following service items:

- M. Agreement with Southern Ohio Educational Service Center for Governing Board of Education Contract Services** beginning July 1, 2020 and ending June 30, 2021. Attached.
- N. Agreement with Southern Ohio Educational Service Center for Special Education Cooperative Services** beginning July 1, 2020 and will continue in force for an initial term of (3) three years. Attached.
- O. Service Agreement with Fayette County Memorial Hospital for Speech & Language Pathologist Services** beginning July 1, 2020 and continue until June 30, 2021. Attached.

The Superintendent recommended approval of the following athletic item:

P. Athletic Supplemental Contract Employment:

1. Shannon Bartruff – Head varsity boys basketball coach for 20-21
2. Ryan Day – Assistant high school boys track coach for 19-20

The Superintendent recommended the approval of the following additional items:

- Q. Salary Schedule for K-12 Prevention Coordinator** – Attached
- R. Employment of Chelsey Seeling** – K-12 Prevention Coordinator, effective August 1, 2020 (paid from Student Wellness and Success funding)
- S. Employment of C. Ryan Dewees** – Intervention specialist at Belle Aire Intermediate (pending licensure for 2020-2021 school year with current licensure effective to August 31, 2020)

Motion 2020-48

Mr. Upthegrove moved to accept the Superintendent's report A-P and Addendum Q & R.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea (4 yeas)

President Lynch declared the motion carried.

Motion 2020-49

Mr. Upthegrove moved to accept the Superintendent's report Addendum S.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, abstain; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea

(3 yeas)

(1 abstention)

President Lynch declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 9)

- A. The Treasurer recommended approval of the financial report for April 2020.
- B. The Treasurer recommended acceptance of the following donations:
 - 1. \$5.00 – Board Member Support
 - 2. \$25.00 – Sue A. Smith – Big Blue Bus
 - 3. \$75.88 – Sharon Summers in memory of R Shackelford – Big Blue Bus
 - 4. \$96.05 – Ericka Gehres – Big Blue Bus
 - 5. \$100.00 – Kelly Ely – Big Blue Bus
 - 6. \$100.00 – Jim & Rose Merkowitz – Big Blue Bus
 - 7. \$100.00 – Judith Patterson – Big Blue Bus
 - 8. \$100.00 – Erika & Gianni Wilson – Big Blue Bus
 - 9. \$144.08- Anonymous – Big Blue Bus
 - 10. \$250.00 – Shane McMahon Insurance – Big Blue Bus
 - 11. \$250.00 – Crossroads Christian Church Missions – Big Blue Bus
 - 12. \$1,000.00 – ConServe Concrete/Tim Walters – Big Blue Bus
 - 13. \$2,500.00 – The Gathering Place – Scholarships 2020
 - 14. \$3,000.00 – Good Hope Lions Club – Scholarships 2020
 - 15. \$6,000.00 – Katherine E. Parrett Trust – Scholarships 2020
- C. The Treasurer recommended acceptance of the following funds:
 - 1. \$5,516.77 – Auditor of State – Spec Ed IDEA Part B Restorative
 - 2. \$9,994.00 – Auditor of State – Title IV A Support & Academic
 - 3. \$13,073.21 – Auditor of State – Title IIA
 - 4. \$43,470.92 – Auditor of State – Early Childhood Education Entitlement
 - 5. \$87,191.00 – Auditor of State – Special Ed IDEA Part B
 - 6. \$105,543.27 – Auditor of State – Title I
- D. The Treasurer recommended acceptance of an update of the five year forecast as attached.
- E. The Treasurer recommended acceptance of amended appropriations for FY20 as attached.
- F. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommends the approval of the payment in the amount of \$4,390.50 to WR Hackett from food service for fresh fruits and vegetables in April 2020.

Motion 2020-50

Mr. Chrisman moved to accept the Treasurer's report A-F.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea
(4 yeas)

President Lynch declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 10)

None

OLD BUSINESS (Agenda Item 11)

None

NEW BUSINESS (Agenda Item 12)

Mr. Bailey gave an update of the COVID 19 situation with schools being closed, distance learning, admin committees established to reset/restart with discussions of options and scenarios.

ANNOUNCEMENTS (Agenda Item 13)

Preschool Registration – For more information regarding preschool at Cherry Hill for the 2020-2021 school year, please contact Cherry Hill Primary to apply. We offer two classrooms of half-day preschool. In order to register, parents/guardians must present certified birth certificate and verification of income (W-2, disability benefits, SSI, child support, etc.). Spots fill up fast so please don't delay. Contact information for Cherry Hill Primary, 720 Oakland Avenue, at 740-335-3370.

Kindergarten Registration -Kindergarten registration for the 2020-2021 school year is being done through OneView Online Registration. Full instructions and information can be found on the district website (www.wchcs.org) and on the Cherry Hill Primary School home page.

New Student Registration – All new students that need to register for the 2020-2021 school year is being done through OneView Online Registration. Full instructions and information can be found on the district website (www.wchcs.org) and on each building home page.

Inter-District Open Enrollment - Inter-district open enrollment applications for the 2020-2021 school year will be available and accepted during the entire month of May. Due to the current COVID19 school closure, instructions will be mailed to current open enrollment student and an announcement will be made public in the newspaper and on the district website (www.wchcs.org) on how the application process will take place this year. Under the inter-district open enrollment policy, students from any district in Ohio may be admitted to the Washington C.H. City Schools tuition free providing all guidelines are met. Guidelines for open enrollment will be included with the application. Students now attending under open enrollment must re-apply each new school year.

EXECUTIVE SESSION (Agenda Item 14)

Motion 2020-51

Mr. Upthegrove moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official of the School District; to prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.”

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Garrison, yea
(4 yeas)

President Lynch declared the motion carried.

The Board entered into Executive Session at 8:24 PM

Reentered Regular Session at 9:09 PM

ADJOURNMENT (Agenda Item 15)

Motion 2020-52

Mr. Chrisman moved to adjourn the meeting.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea;
(4 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 9:09 PM

ATTEST
President



Treasurer

